

IGHT Board Meeting

Thursday 9th April at 1pm in the Trust Office

Present: Fergus Christie (FC) – Director; Jane Clements (JC) – Director; Tim Lister (TL) – Director; Adam Murphy (AM) – Director; Gordon Watson (GW) – Director; Ian Wilson (IW) – Director; Keith Wilson (KW) – Director; Jane Macintyre (JM) – Company Secretary/Senior Manager

Minutes: JM

Please note this copy of minutes are redacted to exclude any confidential information.

1. Welcome & Apologies

AM welcomed everyone to the meeting.

2. Actions from Previous Meeting

Action	Allocation	Update as at 09/04
Play park – maintenance team to schedule	Maintenance team	Will review workload at end of April.
Bell Ingram – progress land letting matters	JM	Update to follow.
Review Road's Policy	FC	Update to follow.
HomeHunt – final amendment (personal tax)	SB	Completed
Community Fund – final amendment (approach committee / discretion may be used)	SB	Completed
Temporary grass cutting arrangements at Achamore Gardens	MF/MCW	JM follow up.
Gardens and maintenance team vacancy job description	JM	In progress.
Board sub committees – initial meetings/discussions to implement	Board	In progress.
Correspondence drafts	JM	Completed

3. Minutes from Previous Meeting

There was a query regarding the agricultural sub-committee members on the previous meeting minutes. AM said that JC and IW had a conflict and couldn't be on the committee, however JC and TL put themselves forward and thought that they were on the sub-committee. There has been a misunderstanding with the decision due to different conversations taking place during discussions. The minutes are to be amended to remove the agricultural committee reference and will be discussed at a future date.

FC proposed and TL seconded the minutes from 16th March 2026.

4. Sub-Committees

- HR: Adam and Fergus
- Finance: Ian, Fergus and Jane
- Agriculture: To be considered
- Gardens: Gordon and Tim
- Communications: Keith and Adam
- Hotel & Tourism: Gordon has put himself forward however another director is required.

Reports were received from finance, gardens, HR and communications committees.

5. Conflicts of Interest

JC raised a conflict for submitted correspondence.

TL raised a conflict for submitted correspondence.

6. Communications Plan

Communications update issued.

Online forum: In progress and KW is working with web-developers on this.

Members meetings: Scheduled for quarterly (Jan, Apr, Jul, Oct).

Members surgeries: Scheduled bi-monthly, coinciding with the board meeting. First session to be on 18th May.

Members to book in with the office in advance. 25 minute sessions available 9-11am then 6-7pm.

KW will now edit the newsletter. JM will continue to prepare the Memo.

KW has support from the board to reply to comments on Facebook if clarification is required.

7. Monthly Management Report

IGHT	BALANCE AT 31.03.26
CURRENT ACCOUNT*	£77,223.30
INTEREST ACCOUNT	£929.12
CREDIT CARD	-£353.22
SIS LOAN (Ard Bruach housing)	-£303,316.19
SIS LOAN (Trust General)	-£180,074.64

GTRL	BALANCE AT 31.03.26
CURRENT ACCOUNT (TRIODOS)	£70,584.69
CAMPSITE ACCOUNT (VIRGIN MONEY)	£17,931.11

GREL	BALANCE AT 31.03.26
CURRENT ACCOUNT	£75,408.48
SINKING ACCOUNT	£29,212.66

- Big Tractor sale: Hamilton Brothers still to provide a valuation. Andrew Smith contacted. Lanark auction to be considered.

8. Bell Ingram Update

Farm meeting: Bell Ingram proposing to visit w/b 27th April but still to confirm. Andrew Thomson will contact farm tenants.

9. Roads Policy

FC is reviewing the policy. There are many title deeds and agricultural leases to be reviewed as the wording within these will determine the details of the policy.

It was proposed that the priority of road repairs should be identified by an independent panel who will assess the priority based on the condition of the road and usage. The delivery of road repairs is very much dependent on finances.

To be discussed further at the Members Meeting.

10. Members Meeting

30th April with main topic being the Road's Policy.

JC left the meeting.

11. HR Update

- Staff Meeting: Meeting held morning of 9th April. KW in attendance to update on Communications Plan.
- Appraisals: Meetings held with all staff on 7th, 8th and 9th April.
- Hotel Manager: Interview selection process concluded. John and Janette McKie to be offered the roles of Hotel Manager and Assistant Manager.
- Lead Gardener: 3 applications received. Interviews scheduled Friday 24th April. Interview panel consists of TL, Casey-Jo, Maurice and Morgan.

12. Correspondence

13. AOB

- Maintenance Team to price up blocking the upstairs of the office to make it confidential for meetings and surgeries.
- Staff training in deescalation / conflict management / lone working to be reviewed.

Meeting closed: 4pm

Next meeting dates:

- Thursday 30th April at 4pm – Half monthly board meeting
- Thursday 30th April at 7pm – Members Meeting
- Friday 1st May at 9.30am – Bell Ingram
- Monday 18th May at 1pm – IGHT Group Board Meeting

Action	Allocation	Update
Gardens and maintenance team vacancy job description	JM	
Progress implementation of Communications Plan	KW	
Big tractor sale	JM	
Correspondence drafts	KW / JM	