

## IGHT Board Meeting

Monday 18<sup>th</sup> May 2026 at 1pm

Trust Office / Microsoft Teams

**Present:** Fergus Christie (FC) – Director; Jane Clements (JC) – Director; Tim Lister (TL) – Director; Gordon Watson (GW) – Director; Ian Wilson (IW) – Director; Keith Wilson (KW) – Director; Jane Macintyre (JM) – Company Secretary/Senior Manager

**Minutes:** JM

**Please note this copy of minutes are redacted to exclude any confidential information.**

### 1. Welcome & Apologies

IW welcomed everyone. The meeting is not quorate until 2 directors are elected at the EGM. The purpose of this meeting is to keep up to date on activities, but decisions will not be made until the new board forms.

### 2. Actions from previous meeting

Action	Allocation	Update
Drainage issues at Tighnavinish / Achavinish road end	TL	Completed
Gardens and maintenance team vacancy job description	JM	To be discussed
Progress implementation of Communications Plan	KW	Completed/underway
Big tractor sale	JM	To be discusse
Correspondence drafts	KW / JM	Completed
Progress appointment of John Miller as Lead Gardener	JM / CZ	Started 4th May
Prepare secondary gardener position job description	JM + Gardens team	To be discussed
Prepare maintenance vacancy job description	JM / SB	To be discussed

### 3. Monthly Management Report

IGHT	BALANCE AT 30.04.2026
CURRENT ACCOUNT*	£187,693.43
INTEREST ACCOUNT	£929.51
CREDIT CARD	-£737.39
SIS LOAN (Ard Bruach housing)	-£302,455.66
SIS LOAN (Trust General)	-£177,748.05
PETTY CASH**	£4,841.08

Big tractor: TL to check with JohnM regarding usage of big tractor in the garden but otherwise the tractor should be sold as previously agreed by the board as it no longer is used.

### 4. Sub-Committees

- HR (FC & GW): Billy Watt resigned as of 30<sup>th</sup> April. A staff meeting is being held after the board meeting. ]
- Gardens (TL & GW): John Miller to be invited to attend a meeting to discuss staffing. Ticket office to be advertised for uplift in return for a donation.
- Hotel (GW & KW): John & Janette are to attend the GTRL meeting to discuss next steps.
- Communications (KW): To consider whether another board member will join this committee.
- Finance (FC, JC & IW): No update.
- Farming: To be considered once new board is formed.

### 5. Bell Ingram

List of actions / requirements following farming meetings to be sent to Andrew Thomson.

A reminder is to be set to land tenants to contact Andrew Thomson directly regarding farming matters rather than approaching staff and directors.

#### **6. Roads Policy / Members Meeting**

A statement on roads is to be prepared by FC which will replace the existing Roads Policy.

*JC left the meeting.*

#### **7. Café & Holiday Let Leases**

Café: Response to be issued to confirm the termination of the lease for Craft Unit 3 from November 2026.

Holiday Lets: Response to be issued to confirm the termination of the lease for the Holiday Lets from November 2026.

#### **8. Gardens and Maintenance Vacancies**

Gardens: Meeting to be held with John Miller to discuss the need for any additional garden staffing.

Maintenance: Advert to be issued to seek either an employed or contracted position.

#### **9. Correspondence**

#### **10. AOB**

**Meeting closed:** 3pm

#### **Next meeting dates:**

- Half monthly meeting: Monday 8<sup>th</sup> June at 1pm
- Board meetings: Monday 22<sup>nd</sup> June at 1pm

<b>Action</b>	<b>Allocation</b>
Big tractor sale – discuss with John Miller	TL
Arrange Gardens meeting with team to discuss staffing requirements	TL/GW
Advertise ticket office for uplift	JM
Prepare list of farming matters to address by Bell Ingram	JM
Reminder to land tenants to approach Bell Ingram directly (confirm date of Bell Ingrams next visit)	JM
Prepare Road's Policy statement	FC
Café and holiday let leases – acknowledge termination letters	SB
Maintenance advert to be issued	JM