

IGHT Board Meeting

Monday 1st June 2026 at 7pm

Trust Office / Microsoft Teams

Present: Fergus Christie (FC) – Director; Jane Clements (JC) – Director; Tim Lister (TL) – Director; Gordon Watson (GW) – Director; Ian Wilson (IW) – Director; Keith Wilson (KW) – Director; Andy York (AY) – Director; Jane Macintyre (JM) – Company Secretary/Senior Manager

Minutes: JM

Please note this copy of minutes are redacted to exclude any confidential information.

1. Office Bearers

FC proposed and KW seconded IW as Chair.

2. Recruitment

Business Development Manager advert to be issued.

Advertise until 19th June, interviews with JM, AY, GW & FC to be held on Wednesday 24th June.

Discuss with HIE possible funding or support for development and strategic business planning.

HIE grant already secured for 50% of development role salary which should continue until March 2027.

Additional role of Office Administrator will be reviewed again once Business Development Manager role is recruited.

JM to provide a list of specific jobs that are on-going. JM can provide out of hours support and handover details during the transition.

CZ, AL & SB job descriptions to be consulted further.

3. Sub-committees

HR (FC & GW): Nothing to report.

Finance (JC, IW & FC): Nothing to report.

Farming: Follow up with Andrew Thomson with list of matters to address.

Hotel (KW & GW): JM to forward hotel information to KW. Meeting with J&J to be arranged. Bedrooms ready and occupancy rates to be set for this season. Performance indicators should be agreed with J&J now so that the success can be determined towards the end of their probation period. These may include turnover / profit / occupancy as an example.

Gardens (TL & GW): It has been agreed to proceed with current staffing levels: John and Maurice full time; Morgan 1 week per month; Mark Cosgrove-Ward 4 hours per week grass cutting.

Big tractor is to be sold. John to get tractor started and tided up. Thereafter Jane to get updated photos and advertise for sale.

Options for the Horlick era Massey tractor should be investigated and presented to the members for consultation.

Options can include selling, have it restored or leaving it on site TL to investigate options.

4. Director Training

Short introductory training carried out by FC for KW, GW & AY. Further training to be carried out for full board.

5. Golf Course

Propose to support the golf course with a £1,000 donation this year however annual receipt of their accounts in future years would secure an annual contribution from the Trust.

Meeting closed: 8.50pm

Next meeting date: Monday 22nd June at 1pm

Action	Allocation	Update
Advertise BDM role	JM	Advertised 02.06
Notify HIE	JM	Emailed 02.06
List of specific jobs/handover info	JM	
Send KW hotel info	JM	Emailed 02.06
Meet Hotel Management Team to discuss and set performance indicators	GW & KW	
Investigate options for Massey tractor	TL	
Golf course donation	JM / SB	Emailed 02.06